



FORD CREDIT

Third Party Authorisation Form

Once you have completed the form, please sign and post it to the address below. If you choose to complete the form by hand, ensure that you use block capitals.

Ford Credit Europe, Manchester Business Centre, Number One, 1 Tony Wilson Place, Manchester, M15 4FN

Account Holder details:

Personal Details

Forename(s):

Surname:

Finance Account No:

Vehicle Registration No:

Address*:

.....

.....

Contact Details

E-Mail:

Telephone (Home):

Telephone (Mobile):

Telephone (Work):

* The address must match the address that Ford Credit have on file for the account holder.

This form provides Ford Credit and its employees with the necessary authority to discuss the details of your account with a nominated third party. It is important to note that this does not in any way affect the terms and conditions of the agreement between yourself and Ford Credit. The responsibility remains with you.

As the account holder you agree that;

- Ford Credit can accept and rely on all instructions given by the third party named below
- You are responsible for payment of any debt which arises on your account
- You understand that the third party may access all information relating to the accounts including your personal information

Any discussions concerning collections activity on the account can only be discussed with you 'the account holder' unless agreed by a representative of Ford Credit. Please note that it may also be necessary for 'Power of Attorney' documentation to be completed dependent on personal circumstances. Information and advice on 'Power of Attorney' documentation is available from your local Citizens Advice Bureau.

I authorise the below named individual to talk with Ford Credit about, and have access to all confidential information related to my Ford Credit finance account. Ford Credit and its employees have my authorisation to disclose details of my account with the above named individual. I understand and have agreed to the above terms. I also understand that at any time I may withdraw this authorisation by giving Ford Credit written notification of my request.

Signature: Date:

Third Party Information

Before completing this section please read Ford Credit's USE OF INFORMATION STATEMENT on the back of this form.

Name:

Date of Birth:

Address:

Relationship to Customer:

.....

*Password:

.....

Third Party's Signature:

Telephone (Home):

Date:

Telephone (Mobile):

Telephone (Work):

IMPORTANT: USE OF YOUR PERSONAL INFORMATION STATEMENT

The following information explains how Ford Credit will use and disclose your personal information.

About us Ford Credit is a data controller. If you wish to contact us please write to us at Ford Credit, Manchester Business Centre, Number One, 1 Tony Wilson Place, Manchester, M15 4FN or call us on 0345 755 1234. Our data protection officer can be contacted by emailing dpeurope@ford.com

Personal data we collect By completing this form Ford Credit will collect the following personal data about you; contact details, date of birth, signature, relationship to customer and password.

The legal basis by which we process your personal data is **with your consent**.

How we use your personal data We may use your personal data for the following purposes:

- to service and maintain this account;
- and to respond to enquiries and communications from you.

Disclosures we make of your personal data We will maintain the privacy and confidentiality of your personal data but may share and make disclosures to of your information:

- if required by law, government authority or agency, or pursuant to a court order;
- to our Group, their and/or our advisors, agents and others who provide services to us or our Group, as required for the purposes set out above;
- to law enforcement agencies and others for the purposes of investigating or preventing crime;
- to any potential buyers, transferees and/or merger partners in relation to all or part of our or our Group's business, and such parties' advisors, for the purposes of considering the transaction; and
- if you so consent, or as provided for in this agreement.

Your rights Individuals have certain rights under privacy legislation from time to time. A summary of your rights is set out below.

1. The right of access
2. The right to rectification
3. The right to erasure
4. The right to restrict processing
5. The right to data portability
6. The right to object

For more information on your rights or to make a request as set out above please call us on 0345 755 1234 or write to: Ford Credit, Manchester Business Centre, Number One, 1 Tony Wilson Place, Manchester. M15 4FN

International transfers of your personal data The information that we hold about you may also be transferred to our Group outside the European Economic Area (EEA). Any such transfers will be made for the purpose of processing, business administration, statistical analysis and management reporting of the customer's account. Countries where your data may be transferred to include, the United States of America, Argentina, Brazil and India. We will only transfer your personal information outside of the EEA where either the transfer is to a country which the EU Commission has decided ensures an adequate level of protection of your personal information or we have put in place measures to ensure that your data is protected, treated in accordance with the law, and subject to appropriate safeguards, using contractual obligations approved by the EU Commission or relevant regulators, such as EU standard model contractual clauses. We also use the EU Commission approved EU-US Privacy Shield when we transfer personal information to the United States of America. For further information about the use of standard model contractual clauses as detailed by the Information Commissioners Office please visit their website and search for 'International Transfers' www.ico.org.uk For further information about Privacy Shield please visit www.privacyshield.gov/welcome For any further information, please contact our data protection officer by emailing dpeurope@ford.com

Questions and complaints If you have any questions or complaints about our processing of your personal data, you may contact us in writing at: Ford Credit, Manchester Business Centre, Number One, 1 Tony Wilson Place, Manchester. M15 4FN. FCE's data protection officer can be contacted at dpeurope@ford.com. You also have the right to lodge a complaint with a regulator of data privacy law. This could be the relevant regulator in the country in which you live, work or where an alleged infringement of data privacy law has occurred. In the UK, the relevant regulator is the Information Commissioner and can be contacted if you believe that FCE's use of your personal data is not compliant with applicable law and regulation. Further information can be found at www.ico.org.uk/

How long we keep your information Ford Credit will not retain your information for longer than is required for the purposes required as explained above, as required by law or for the prevention or detection of fraud, whichever is the longer.